

Check to indicate whose financial data is entered on this form:

___ Father ___ Mother ___ Stepfather ___ Stepmother ___ Other

Gross annual income of those checked above for the past calendar year (including salary, interest, dividends, alimony and miscellaneous):

\$ _____

Annual child support received (if applicable): \$ _____

Number of household members dependant upon the above income: _____

Are there any funds that might be applied to the candidate's school fee, such as legacies, gifts, trust funds, aid from relatives, friends, or organizations? Please give details on a separate sheet.

If you own a home, a cooperative or a condominium apartment please indicate:

Purchase Price: \$ _____ Year Purchased: _____

Monthly Mortgage or Maintenance Expense: \$ _____ Unpaid Mortgage: \$ _____

If you own other real estate, please specify: _____

16. List any automobiles owned by family:

Year: _____ Make: _____ Monthly Payment: \$ _____

Year: _____ Make: _____ Monthly Payment: \$ _____

17. Other family educational expenses (tuition, room, board, book fees):

Name of student _____ Relationship and age _____

School name _____ Total cost _____

Amount family pays _____ Scholarship _____

Name of student _____ Relationship and age _____

School name _____ Total cost _____

Amount family pays _____ Scholarship _____

18. Did you have any unusual financial circumstances last year or do you anticipate any for this year? (ie. medical expenses, unemployment, casualty loses, etc.) If so, please specify. We will welcome any further statement you may care to make which may aid in determining the amount of financial aid that is appropriate for the school to grant. If any of your answers to questions on this application form seem to you to be likely to give a false impression, please feel free to clarify your situation. Use an additional sheet if necessary. Valley Drive will require at least a small monthly payment toward tuition. The amount may be mutually agreed upon by the Scholarship Applicant and Valley Drive Preschool.

19. Participation in a cooperative preschool requires a time commitment from parents. Parents assist in the classroom approximately 10 times per year in the threes class and 17 times per year in the fours class. Additionally, parents will be expected to commit several evenings per year to meetings, training programs and clean-up of the school. Attached is a more detailed list of responsibilities. Is your family willing and able to undertake this commitment?

Yes _____ No _____

Signature: _____ Date: _____ Phone: _____

Please submit a copy of the family's most recent federal tax return with this completed form to:

Laura Hochstein, President Valley Drive
4200 S. 34th St.
Arlington , VA 22206

PARENT RESPONSIBILITIES AT VALLEY DRIVE PRESCHOOL

Valley Drive parents offer more to the school than just their tuition payments. They offer the advantages of their talents, skills and experience. Because we are a parent-run school, there is much work to be done and it calls for a wide variety of skills. Valley Drive values the tremendous commitment of time and energy our members contribute to the school each year.

Parents are **required** to fulfill the following responsibilities:

1. Participate (“co-op”) in your child’s class as an assistant to the teacher on a regularly scheduled basis, and provide a healthy snack on co-op days. Frequency of participation depends on the number of days per week a class meets, and the number of children in the class. In general, a 2-day class will require 9 co-oping days a year, a 3-day class will require 12 co-ops, a 4-day class will require 14 co-ops and a 5-day class will require 18 days of co-oping a year.

2. Silent Auction. Every family is required to participate and contribute to the annual Silent Auction. Silent Auction participation requires serving on a committee (i.e. merchant solicitation, hospitality, set-up) and donation of item(s) to be auctioned. Additionally, each family is required to provide either an hors d’oeuvre, dessert or beverage for the auction.

3. Fulfill class obligations. Each class is responsible for providing support in various areas. You will be called upon during the year along with other members of your class to help with:

- 2’s: Publicity
- 3’s: Library and Parent Projects
- 4’s: Hospitality

4. Monthly and End of Year Clean Up. One evening a month is set aside for deep-cleaning in the classrooms. One parent from each family is required to participate *at one monthly cleaning* as well as the end-of-the year clean-up.

Other areas that you may be asked to assist, but are not a requirement....

Participate on field trips. From time to time, you may be asked to accompany and/or drive the children in your child’s class on a field trip. This is in addition to regularly scheduled co-op days.

Help with Class Activities or Substitute. Occasionally there is an activity that requires a few extra adult hands. You may be asked to help in your child’s class on these days. Occasionally, your child’s teacher may need to use a sick or personal day. If you are interested in Substitute teaching, you may be asked to do so.

Serve on Board of Directors. Valley Drive Preschool is a parent-run school. Parents oversee all aspects of the school. We hire teachers, organize paperwork for incoming and current students, oversee money for the school, direct the curriculum, organize the Silent Auction, represent your child’s class at Board meetings and maintain school equipment. This requires many people to serve on the Board in positions assigned to accomplish the tasks needed to run the school successfully. It is not a requirement but a recommendation to help the school by volunteering your time in an area of your interest.